

GREATER ALTOONA CAREER & TECHNOLOGY CENTER

STUDENT SERVICES OFFICE

SIGN-OFF

I, _____, verify that my instructor,

STUDENT'S NAME

_____, in my _____ class,

INSTRUCTOR'S NAME

GACTC PROGRAM AREA

has reviewed the following literature and forms with me and/or the class and I understand the following:

- **EMERGENCY INFORMATION CARD** (to be completed and returned to my instructor and then forwarded to the First Aid Office).
- **Electronic forms for Student and Parent Signature via CTE360 (Acceptable Use Policy, Driving Riding & Parking Policy, Student Policy & Procedures, and Drug & Alcohol Consent to Test)** – My instructor has provided me with instructions on how to electronically complete and sign these forms.
- **STUDENT HANDBOOK** (My instructor provided me with a personal copy to be kept for future reference so that I am able to follow all school rules).